



# Genoa Police Department

*Professional Service – Public Safety – Community Pride*

Patrick J. Solar, Ph.D.  
Chief of Police



Thank you for your interest in a career with the Genoa Police Department! We are seeking to establish an eligibility list for the position of Police Officer. Individuals who successfully negotiate the selection process will be included on the list which will be active for two years. New and replacement officers will be selected based on their ranking.

The Genoa Police Department has been recognized for its professionalism by the Committee on Law Enforcement Accreditation (CALEA). This means that our most critical operational policies and procedures are in conformance with the best practices of policing as established by CALEA. Our officers are committed to maintaining their professional standing and we will be most interested in those who will share this commitment.

New police officers currently earn approximately \$39,823 plus a generous benefit package. We utilize a 12 hour shift plan rotating on a twelve-week cycle that gives officers a three-day weekend every other week.

Please take the time to review the information in this packet carefully as this is a highly competitive process. Those who do not complete the application process according to these instructions will not be invited to proceed further.

## Application Form

Complete the application form thoroughly, attach additional sheets or a resume if necessary. Complete addresses and contact information are important. Include the following in your application packet:

- A copy of your birth certificate
- A copy of your high school diploma
- A copy of your college transcripts
- A copy of your police officer certification and any other academic or professional certifications you may hold.
- **Application Letter**

Write a personal cover letter of application explaining why you feel you would make a good police officer for the City of Genoa. Please limit this to one page only.

**The application deadline is Friday February 26<sup>th</sup>, 2010.**

## The Testing Phase

### Mandatory Orientation & Physical Agility Test

There will be a mandatory orientation session to be scheduled in April for all those selected and who complete the application process according to these instructions.

The physical testing will consist of the bench-press, sit-up test, sit & reach and 1.5 mile run. Those who are considering applying for a position should ensure that they can pass this exam prior to submitting their application.

### Written Examination

Those who successfully complete the application process, and who pass the physical agility test will be invited to participate in a written exam to be held at a location and time yet to be determined.

### Oral Exam

The final testing phase will be an oral exam administered by the Police Commission in May of 2010.

## Background Investigation

No individual will be hired as a police officer in Genoa until a thorough background investigation and psychological assessment is completed. We will be collecting data and speaking with anyone who may provide information concerning your character, habits and suitability to hold a position of public trust.